



EMBASSY OF ITALY – HARARE (ZIMBABWE)

## **GENERAL VISA REQUIREMENTS FOR ITALY**

### **THE SCHENGEN STATES**

A Schengen visa (type “C”) is valid for traveling within the following States: Austria, Belgium, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Iceland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Slovakia, Slovenia, Spain, Sweden and Switzerland

### **WHO CAN APPLY?**

Zimbabwean citizens or non-Zimbabwean citizens officially RESIDING in Zimbabwe (residence must be proved)

### **GENERAL REQUIREMENTS for a Schengen visa (Type C)**

- One application form, obtainable on line, duly completed in each section. It will have to be signed by the Applicant in front of the Embassy’s Officials; **please make sure you follow the relevant link:** <https://e-applicationvisa.esteri.it> - **Please press EN for English**
- One recent passport size photograph.
- A passport with a validity exceeding of at least 3 months the visa’s date of expiry, with at least two blank pages (necessary for Schengen visa sticker and immigration entry/exit stamps). Please note that EMERGENCY TRAVEL DOCUMENTS are *not* recognised by the Italian Authorities.
- A return or onward air ticket or an itinerary from the travel agent with confirmed reservations;
- A letter from the employer confirming the position and expiry date of the work’s contract; Civil Servants’ applications should be accompanied by a Note Verbal from the Ministry of Foreign Affairs and by a Cabinet’s letter of authorization in case the Government of Zimbabwe is responsible for the relevant travelling expenses. Applications for RELIGIOUS VISA should be accompanied by a Note Verbal from the local Nunciature and by a duly stamped invitation letter from the Secretary of the State of the Vatican.
- An International medical insurance cover for the whole duration of the trip. PLEASE NOTE the cover must be in excess of Euro 30,000 and must include emergency treatment and repatriation.
- Confirmation of hotels or tour’s bookings paid in full or letter from host confirming the address of stay in Italy;
- A letter of invitation addressed and sent in original directly to the Embassy of Italy via e-mail ([consolato.harare@esteri.it](mailto:consolato.harare@esteri.it)). In case of friends or relatives residing in Italy, the relevant invitation form (obtainable at the Visa section) will have to be accompanied by a copy of the “Fidejussione Bancaria” (special bank deposit).
- Proof of socio-economic status of the applicant.
- Proof of sufficient financial means through funds in debit/credit cards valid abroad. **Cash will not be accepted as proof of funds**

### **BUSINESS SCHENGEN VISA - ADDITIONAL REQUIREMENTS**

- copy of Company registration certificate.
- Company profile and information on business activities including last financial statement or documentation to prove the financial capability to operate with Italian companies.
- Company declaration to certify the business purpose of the journey, the position of the applicant within the Company and the business relations with the Italian Company.
- Letter of invitation from the Italian Company specifying the nature of the visit and the details of the Applicant. The letter must be addressed to this Embassy together with a copy of the registration with the Italian Chamber of Commerce at the following email: [consolato.harare@esteri.it](mailto:consolato.harare@esteri.it).
- The Italian Company which extends the invitation must be a well-known company in order to act as a guarantor.
- If the hotel booking is not available, a declaration from the inviting Italian Company confirming hospitality and/or intention of settling the accommodation bills can be accepted.

### **MEDICAL TREATMENT SCHENGEN VISA - ADDITIONAL REQUIREMENTS**

- A medical certificate issued by a doctor in Zimbabwe
- email from the Italian specialist or hospital confirming the appointment.
- Proof of financial cover for the medical treatment.

Tel. 00263 4 426190/427573/427200/426527

Visa section: [consolato.harare@esteri.it](mailto:consolato.harare@esteri.it)

<https://www.facebook.com/ItalianEmbassyHarare/>

### **NATIONAL VISAS**

Visas exceeding 90 days, for the purpose of taking up employment or studies, are subject to the National legislation of the Country of destination. The processing of these types of Visas can take between 4 to 8 weeks, depending on their nature. Consult the Embassy for further information.

### **MINORS**

Minors travelling alone or with relatives/friends are requested to have an authorisation in the form of affidavit signed by both parents before a Commissioner for Oath. In the case of only one parent travelling with the minor, the affidavit of the other parent or a certificate of sole custody must be submitted.

A letter from school proving the attendance of the minor must also be submitted together with original and photocopy of birth certificate.

### **FEES (non refundable)**

- type "C" visa (valid up to 90 days) Euro 90.00
- type "C" visa for children between (6 and 12 years of age) Euro 45.00
- type "D" visa (long duration visa) Euro 116.00
- type "D" Study Visa (long duration visa) Euro 50.00
- type C visas for Children below the age of 6 years are issued free of charge
- type C visas for spouses of EU/EEA citizens and their children are issued free of charge

Payment in US DOLLARS (CASH ONLY - Please bring the correct amount).

**Fees are subject to the exchange rate and must be confirmed with the Visa Section.**

### **WHAT YOU NEED TO KNOW:**

- The application form is FREE OF CHARGE;
  - The applications are submitted to the Embassy of Italy when **ITALY** is the main destination or the first port of entry, in case of same duration of stay in more than one Schengen State;
  - Applicants will have to personally submit their application to the Visa Section, where finger prints are taken. The appointments can be obtained sending an email to the following address: [consolato.harare@esteri.it](mailto:consolato.harare@esteri.it);
  - Applications submitted with incomplete documentation can be rejected at the counter.
- Ordinary and business visas take 3 weeks to process, please make sure you apply well in advance.
- Form to be signed concerning the General Data Protection Regulation (EU) 2016/679, Art. 13).
  - Additional documentation can be requested by the Embassy at the time of application.
  - Border Authorities of the Schengen States can examine whether the pre-requisites for entry continue to apply at the time of arrival. The examination is international practice. In the case of the pre-requisites for entry or transit no longer applicable - or if the traveller is unable to provide the relevant evidence - entry may be refused by the Border Authorities, even if in possession of a valid Visa. In this event no claim to compensation will be accepted. Travellers should therefore carry copies of the documentation submitted with the Visa application, which will facilitate border control procedures and avoid unnecessary delays.

### **ENQUIRIES**

Opening Hours to the Public: 09:00 to 12:00 Monday, Tuesday, Wednesday and Friday - Thursday: Closed  
Telephone calls only on: Monday and Wednesday from 1:00 to 3:00 (please check the website before calling as in most cases the information you require for visas or other services is already there)

Mobile number: 00263 0788260049 you may send an email to [consolato.harare@esteri.it](mailto:consolato.harare@esteri.it)

For proven emergencies concerning only European citizens call the following numbers:  
00263 242 498190/497373/497200 (the numbers do NOT provide information on consular services. We kindly ask to leave the lines free for urgent matters)

*YOUR CO-OPERATION IN THIS MATTER IS GREATLY APPRECIATED*

7 Bartholomew Close - Greendale - P O Box 1062 - HARARE

Tel: 00263-4-498190/497373/497200/498327

Visa section: [consolato.harare@esteri.it](mailto:consolato.harare@esteri.it)

 <https://www.facebook.com/ItalianEmbassyHarare/>