

BUSINESS

1. Duly completed application form [[E-@pplication](#)];
2. Valid passport or travel document with at least two blank pages, valid at least 3 months beyond the return date of your trip in Italy (original plus one photocopy). The passport will be kept and returned with the visa, if approved;
3. For non-Zimbabwean citizens a valid Zimbabwe Residence Permit, valid at least 1 month beyond the return date of your trip in Italy;
4. Passport-style photo full front and white background and not older than 6 months ([PHOTO](#));
5. Local letter demonstrating status as financial-commercial operators:
 1. original recent letter (not older than 1 month) from the applicant's company in Zimbabwe specifying: company registration number, the reasons the applicant is expected in Italy, position held by the applicant, dates of trip and duration of stay as well as declaration of financial responsibility. You must include your last three payslips (original plus photocopy);
 2. for self-employed applicants: copy of certificate of incorporation and business income taxes return, last 3 months' business bank statements;
6. letter of invitation from Italian company (sent as an attachment in pdf format to consolato.harare@esteri.it) [for a template [Business Invitation](#)]. The person signing the letter should also include a copy of ID Card/passport with visible signature. Business license of Italian company (Visura Camerale);
7. Proof of reserved return ticket to Zimbabwe, or proof of onward travel (if not returning to Zimbabwe), such as authorization of entry into the country of destination, confirmed overseas ticket, proof of sufficient means to cover such costs (unless indicated on the company letter/invitation letter).
8. Fully booked hotel reservation (unless indicated in the invitation letter);
9. Proof of sponsorship and/or accommodation for Companies or Organizations (unless indicated in the invitation letter) [for a template [Declaration of hospitality](#)] along with the host's ID (valid permit of stay for non-European Union citizens) where signature of the holder appears;
10. Travel insurance, covering the intended period of stay: the policy must cover any medical expenses, hospitalisation and repatriation for at least 30,000 euros during your entire stay in the Schengen area;
11. Proof of economic means of support, as per Ministry of Interior Directive 1.3.2000: last three months PERSONAL bank statements showing bearer's name, address and financial history.