

SUBORDINATE WORK

1. Application form duly filled up and signed. For short stay visas up to 90 days please download and fill up Schengen Visa application form [[E-@pplication](#)]. For long stay visas beyond 90 days please download and fill up Long term application form [[National Visa](#)];
2. Valid passport or travel document (original plus photocopy), valid at least 3 months beyond the return date of your trip from Italy and at least with two blank pages for **Schengen/Short term visa**. Valid passport or travel document (original plus photocopy), valid at least 3 months and with at least with two blank pages for **National/Long term visa**. The passport will be kept and returned with the visa, if approved;
3. For non-Zimbabwean citizens a valid Zimbabwe Residence Permit;
4. Passport-style photo full front and white background and not older than 6 months ([PHOTO](#));
5. Nulla Osta (Entry Clearance) issued from "SUI" (Unified Immigration Desk)/ANPAL (National Agency for Active Labour Policies)/CONI (talian National Olympic Committee) in Italy. The Nulla Osta (entry clearance) and the "contratto di soggiorno per lavoro" (job contract) need to be sent to the Diplomatic Representation. The "Nulla Osta" is valid 6 months from the issuing day, therefore you should submit your request accordingly;
6. Round-trip travel ticket reservation for short-term Schengen Visa shorter than 90 days. One way travel tickets reservation for long-term National visa longer than 90 days.
7. Only for the Schengen visas : travel insurance, covering the intended period of stay: the policy must cover any medical expenses, hospitalisation and repatriation for at least 30,000 euros during your entire stay in the Schengen area;

The Embassy may request for additional documentation, at the time of application.